



Downtown Bend Business Association Board of Directors Meeting Agenda
 DBBA Office, 916 Wall Street, 2nd Floor, Above Joolz
 Wednesday, Aug 14th 2019 - 8:00-9:45 am

Downtown Bend Business Association
 Post Office Box 731
 Bend, Oregon 97709 (541) 788-3628
 DowntownBend.org

SAMUEL JOHNSON
 Oxford Hotel
 Board President
 ED DEENIHAN
 Bend Brewing Company
 Vice President
 TODD LOOBY
 Bend Film Director
 Treasurer
 JULI HAMDON
 Joolz
 Secretary
 RAY SOLLEY
 Tower Theatre
 Director
 RYAN SMITH
 Goody's Chocolates
 Director
 RICK WRIGHT
 916 NW Wall
 Director
 LAUREN KELLING
 Oregon Body & Bath
 Director

Ex-Officios

CHRIS PIPER
 Bend City Councilor

BEN HEMSON
 City of Bend

Staff

MINDY AISLING
 Executive Director
 BARBARA SIMMES
 Administrative Director
 RYAN CURRENCE
 Operations Manager

1. Administration & Updates

8-8:15

- a. **Approve minutes from last meeting (Sam)** – *Minutes approved*
- b. **Board Member Updates or Comments**
- c. **Positions this term** – *All positions were voted on by the board and approved. Lauren was not present, and was elected to serve as secretary by her peers.*
 - i. **President** – *Sam Johnson*
 - ii. **Vice President** – *Ed Deenihan*
 - iii. **Treasurer** – *Todd Looby*
 - iv. **Secretary** – *Lauren Kelling*

2. Events in Downtown Bend

8:15- 9:30

Mindy reviewed line by line the requested changes to code and process (event application) that were a part of the presentation prepared for the City Council presentation on Sept 4th. The Board struck the following options presented by Mindy as possible requests:

Add language defining how the assessment will be made for “negative impact” to business.

Change the minimum submission time for event in the district from 90days to 120days for recurring events and from 60 to 90days for new events to allow time for communication with businesses

Add language in about a cleaning deposit

Define what “proof” means by changing the language to say ‘a written confirmation or receipt’

Define “adequate parking facilities”. Add language that requires off-site parking to be provided if the impact to parking in Downtown is greater than an X% reduction in available parking for businesses during the event.

Section 7.40.075, “The event will not unreasonably interfere with traffic or businesses” – Define ‘unreasonably’

Section 7.40.085, Define how comments can be made (list email address or url to comment form)

A board member asked to charge a fee for collective loss of revenue to the district.

Mindy advised against this, saying that she didn't feel that we had the data to support that request (yet), and didn't think it would be well received during this first round of negotiations. All other suggestions were approved. Council presentation was approved.

3. Oktoberfest

9:30 – 9:40

Board was invited to attend Oktoberfest, as well as sign up for a volunteer shift. Staff review logistics and process so far and reported that this year was much easier having brought LIOE on board to help with event prep.

4. Public Comments (if any)

9:40-9:45

No Public Comment

5. Adjourn – Next meeting will be on Sept 11th